

# SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

<b>POLICY COUNCIL MEETING MINUTES</b>
<b>February 17<sup>th</sup> 2026 5:00-6:16</b>
<b>Via zoom</b>

**PRESENT:**

(PC)

Alicia Albarran, Brandy Blomgren, Briana Davis  
Cheyenne Borra, Ebony Brooks, Elena Foukes,  
Jennifer Miller-Anderson, Jessica Kellher, Nancy Fitzgerald  
Samantha Hill, Stephanie Brosio

(STAFF)

Stephanie Finch- Head Start Director  
Todd South, Facilities Director  
Christine Russo- Family Services Manager  
Brently Wingler- Family Services Supervisor  
Shanice Stringer- Family Services Supervisor  
Yoana Martinez- Family Services Admin Assistant

**Policy Council Leadership Team 2025-2026**

Chair- Ebony	Board Liaison- Lynessa
Vice Chair- Samantha	Alternate Board Liaison-Ariel
Secretary- Nicholas	State Representatives- Nancy and Jamey
Alternate Secretary- Brandy	Alternate State Representative- Alicia
Treasurer-Ariel	
Alternate Treasurer- Nancy	

**Meeting was called to order at 5:00pm by our chair Ebony, roll call was taken, quorum was met**

**PUBLIC COMMENT PERIOD: None**

Approval Of Minutes

**Ebony asked for a motion to approve the February Minutes. Brandy made a motion to approve the Minutes. Samantha second in the motion to approve February Minutes. No one opposed; no abstentions the motion was carried.**

**Consent**

Stephanie presented the consent agenda, which included:

**Agenda:**

- o Meal Counts

- o Enrollment Report
- o Program Information Summary
- o Financial Statements

**Ebony asked for a motion to accept the consent of agenda items. Samantha made a motion to accept the consent of the agenda. Brandy second in the motion to accept the consent agenda. No one opposed; no abstentions the motion was carried.**

**Treasurer's**

**Report:**

Nancy provided an overview of the Treasurer's Report.

**Director's**

**Report:**

**Stephanie:**

Went over the self-assessment Southern Oregon Head Start's self-assessment shows the program provides quality services through strong monitoring, data use, staff training, and cross-department collaboration. Financial systems, enrollment processes, education practices, health and safety procedures, and family engagement efforts are well-organized and effective. The program emphasizes child safety, staff support, and strong relationships with families. Key strengths include clear policies and strong communication across leadership. Areas for improvement focus on streamlining workflows, strengthening classroom support systems, and improving organizational alignment and communication.

**A motion was made to approve the self-assessment. Brandy accepted and Samantha seconded the motion, No Abstentions, no one opposed. Motion passes.**

**Training: Facilities Department**

Todd South shared the work the Facilities Department has been doing, including installing new playgrounds, completing projects at the centers, preparing for upcoming spring and summer projects, and cleaning and readying the sites for the new season

**Announcements:**

Announcements, Yoana:

- PC meeting will be on March 17<sup>th</sup> via zoom
- April meeting will be in person
- We filled our vacant position, and Jennifer will be our alternate state rep.

**Three things to take Back:**

- There was a typo on our food budget report; we are okay with how we are spending our food the budget.
- April 21<sup>st</sup> is the due date for dollar per child
- Scholarships are due in April

**Name Tag Game:**

Jessica K

**Adjournment:**

**Our Chair Ebony asked for a motion to adjourn the February meeting. Samantha made a motion to adjourn the February meeting, Brandy seconded the motion to adjourn the meeting, no one opposed, no abstentions a motion passed to adjourn the meeting at 6:16pm.**